



AGENDA

ARIS 3rd Project Meeting – **Virtual** Friday 16 October 2020

FRIDAY 16 OCTOBER | 09:00 – 13:00 CET

Time / Duration	Topic	Who
09:00 – 09:10	OPENING OF THE MEETING – <i>Official welcome, presentation of the meeting's agenda</i>	BT
09:10 – 09:30	PMI: REPORTING & FINANCIAL MANAGEMENT – <i>Submission of the 1st interim report & Associated Payments</i> – <i>Change Request Form for translations</i> – <i>New financial rules for virtual activities</i>	BT
09:30 – 09:50	PMI: PROJECT WORK-PLAN REVIEW – <i>Recap and overview of activities implemented up to now</i> – <i>Presentation of main tasks per partner with a focus on the 2nd semester</i>	EXELIA
09:50 – 10:20	O2-T2: ARIS TRAINING AND ASSESSMENT MATERIAL – <i>Presentation of the developed materials</i> – <i>Discussion of results</i>	UPC / ISTC
10:20 – 10:50	O2-T3: DEVELOPMENT OF TRAINER HANDBOOK – <i>Indicative structure/layout</i> – <i>Discussion and exchange of ideas</i>	BT
10:50 – 11:10	SHORT BREAK	
11:10 – 11:40	O2-T4: VET INTEGRATION GUIDELINES – <i>Indicative structure/layout</i> – <i>Discussion and exchange of ideas</i>	ISTC
11:40 – 12:10	O3: VOOC INFRASTRUCTURES – <i>Hosting platform, design ideas, adaptation of learning materials (incl. additional learning), workplan</i>	EXELIA



Time / Duration	Topic	Who
12:10 – 12:40	PMI: DISSEMINATION AND EXPLOITATION ACTIVITIES <ul style="list-style-type: none">– <i>Recap & overview of dissemination activities implemented up to now</i>– <i>Results / impact achieved</i>– <i>Presentation of dissemination tasks per partner with a focus on the 3rd semester</i>	LIKS
12:40 – 13:00	ANY OTHER BUSINESS & CLOSURE OF THE MEETING	ALL